The Parliamentary Assembly of the Union for the Mediterranean

Committee on Improving quality of Life, Exchanges between civil societies and Culture
Rabat, February, 27th 2020

**Practical Information.**

1. **Meeting venue**
   The meeting of the Committee on Improving quality of Life, Exchanges between civil societies and Culture of the Parliamentary Assembly of the Union for the Mediterranean will take place in the premises of the House of Representatives of the Kingdom of Morocco in Rabat.

2. **Transport**
   Delegates will be provided transport on arrival and departure at the airports of Casablanca and Rabat.
   In addition to the transport provided on arrival and departure, shuttle busses will run between hotels and the meeting venue. Such service will also be available during all the official receptions.

3. **Registration and information desk**
   A registration and information desk will be set up at the meeting venue.
   Registration and information desks will be also available at the hall of the hotels accredited to the meeting.
   Participants are therefore kindly requested to register upon their arrival.

4. **Visas**
   Participants are kindly requested to obtain their visas from the Moroccan diplomatic or consular mission in their respective countries.
   For the countries where Morocco has no diplomatic or consular representation, a visa will be given on the airport of arrival.

5. **Distribution of documents**
   Documents are distributed to the participants at the meeting room.
   Documents will be provided in 3 languages: Arabic, French and English.

6. **Simultaneous interpretation**
   Simultaneous interpretation will be provided by the Moroccan section in three languages: Arabic, French and English.
   In order to facilitate the work of interpreters and reporters of the meeting, participants are kindly requested to submit their speeches in an appropriate time to the Secretariat of the PA-UfM committee.

7. **Photocopying service**
   In order to facilitate the work of participants, a photocopying service will be at the participant’s disposal during the course of the meeting.
8. **Security**
   All security arrangements will be taken. Consequently, participants are kindly requested to carry with them the badges at the meeting and during the official receptions.

9. **Medical service**
   A medical service will be set up at the premises of the meeting venue. It will render emergency services and first aid.

10. **Presse service**
    A press office will be set up at the premises of the meeting venue. It will provide the journalists with all the necessary equipments so as to cover the proceedings of the session.

11. **Currency exchange**
    Moroccan national currency is dirham (DH). Participants can exchange their currency in banks and at the hotels. Hereafter the rate of exchange of some international currencies on 04/02/2020:

\[
1 \text{ US } = 9,6135 \text{ DHS} \\
1 \text{ Euro } = 10,6277 \text{ DHS}
\]

12. **Climate**
    The climate of the city of Rabat on February is characterized by a relatively moderate temperature varying between 08°C at night and 18°C during the day.

13. **Hotel reservation**
    Blocks of rooms have been pre-booked at special rates in a number of hotels. Participants are kindly requested to make their reservations before February, 20th 2020, by filling the reservation form and sent it directly to the hotel with a copy the Moroccan secretariat:

   Fax : 00212.5 37.67.97.91
   E-mail : a.essaghir@parlement.ma
            satraouy@parlement.ma

Accommodation expenses will be borne by the participants. Hereafter the list of the hotels accredited for the session:

<table>
<thead>
<tr>
<th>HOTELS ACCREDITES</th>
<th>TARIFS PREFERENTIELS EN DIRHAM MAROCAIN</th>
<th>CONTACT</th>
</tr>
</thead>
</table>
| **TOUR HASSAN 5**     | Chambre supérieure single: 2 140 MAD BB  
                          Chambre supérieure double : 2 390 MAD BB  
                          Chambre Deluxe single: 2 440 MAD BB  
                          Chambre Deluxe double : 2 690 MAD BB  
                          Taxes de séjour: 39.60 MAD  
                          Taxes de séjour: 39.60 MAD  
                          Suppément repas : 260.00 dh  
                          Forfait boissons : 30.00 dh /Personne  
                          Fatine AMKADMI  
                          Sales Manager  
                          Département Commercial  
                          T. +212 5 37 23 90 70 | M. +212 6 61 57 26 22| F. +212 5 37 73 51 45  
                          f.amkadmi@latourhassan.com  
                          La Tour Hassan Palace  
                          26, Avenue Chellah BP 14. Rabat - MAROC |
| **FARAH RABAT 5**     | Chambre single avec petit déjeuner : 1250.00dh  
                          Chambre double avec petit déjeuner : 1350.00 dh  
                          Taxes de séjour : 39.60 dh  
                          Suppément repas : 260.00 dh  
                          Forfait boissons : 30.00 dh /Personne  
                          Israa SIOUDA  
                          Responsable Réservation | Réservation Manager |
| **ONOMO TERMINUS RABAT 4** | Chambre single en BB : 1200.00 MAD  
                           Chambre double en BB : 1450.00 MAD  
                           Israa SIOUDA  
                           Responsable Réservation | Réservation Manager |
14. **Address of the PA-UfM Moroccan Secretariat**

*Moroccan Parliament;*
*House of Representatives;*
*Avenue Mohamed V; P.O.Box. 431; Rabat, Morocco*

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